



Client Checklist and Timeline

To book Davey Morgan Photography

- Mail \$1,000 retainer (check made out to **Davey Morgan Photography**), signed contract (each page initialed), and photo book order forms to:
Davey Morgan Photography
PO Box 80123
Simpsonville, SC 29680

Immediately after booking

- Engagements, schedule for anytime at least 6 weeks before ceremony. Schedule a hair and makeup appointment if you desire. The usual turnaround time is 6 weeks for photos.
- Bridals, schedule for anytime at least 6 weeks before ceremony. Schedule a hair and makeup appointment, and order a bouquet (real or silk flowers, the same or a smaller version of your wedding day bouquet). The usual turnaround time is 6 weeks for photos.

Due 60 days before ceremony

- Final selections for engagement photo guest book (if ordered).

Due 30 days before ceremony

- Email, fill out online, or mail the list of family photos.
- Final payment (check made out to **Davey Morgan Photography**) mailed, and mail, email (info@daveymorgan.com), or fill out online, the Pre-Wedding Questionnaire to:
Davey Morgan Photography
PO Box 80123
Simpsonville, SC 29680

2 weeks before ceremony

- Let the photographer know final selections for any engagement or bridal enlargements.

6 weeks after ceremony

- Receive USB Flash Drive.
- Online client gallery posted.

90 days after ceremony

- Photo book(s), if ordered, will be mailed.

Client Website Address

Forms, documents, guides, and extra information.
www.daveymorgan.com/clients.html